

**Steering Committee decision**  
**on the prolongation of the measures impacting the EJTN activities**  
**in answer to the coronavirus (COVID-19)**

- Further to its previous decision communicated by the Secretary General on 16<sup>th</sup> March 2020 that suspended all EJTN meetings and training until 30<sup>th</sup> April 2020 (*found in annex n° 1*);
- Considering the evolution of the Coronavirus pandemic, the perspectives of national lifting of the containment measures, their foreseen impact on all EU Member States, its citizens and in anticipation of the prolongation of the subsequent travel bans;
- Pursuing its monitoring and assessment, on a monthly basis, of the impact the prolongation measures of the online activities;
- Bearing the protection of the good health and well-being of EJTN Members, EJTN staff, and EJTN training activities' participants, experts, hosts or guests;

The EJTN Steering Committee, on its meeting of 21<sup>st</sup> April 2020, has decided to prolong and modify its decision of 16<sup>th</sup> March, **effective from Monday 4<sup>th</sup> May 2020 until 31<sup>st</sup> July 2020**, as follows:

1. The Secretary General is mandated to encourage and urge all organizers (*being EJTN Members, Partners and Hosts, as well as Activity Coordinators*), to pursue their efforts to **hold online and transform**, to the widest possible extent, and by means of videoconferencing, tools for online conferencing, phone, etc. the following activities:
  - a. all EJTN meetings and meetings with institutional partners;
  - b. seminars, face-to-face training activities and related preparatory meetings;
  - c. the EJTN Exchange Programme, study visits and any other exchanges where possible: or;
2. Where online implementation is not feasible, activities shall be postponed wherever possible before being considered, solely by the Secretary General, subject to full cancellation;
3. Such online activities shall be held without interpretation;
4. The Secretary General is further mandated to:
  - a. to limit the EJTN staff missions only to the essential ones and to suspend all other missions;
  - b. to suspend all planned meetings and visits to the EJTN Headquarter;

- c. to reimburse all costs already incurred and declared eligible under the EJTN policy on the impact of the coronavirus (COVID-19) on EJTN activities in the updated version of 10<sup>th</sup> March (*found in annex n° 2*);
- d. to decide on exceptions to this policy on a discretionary basis, namely but not exclusively in relation to the long-term individual exchanges which shall be maintained if authorised by the hosting institutions;
- e. to provide further information on possibilities of terminating or, if need be, prolonging this suspension proposal at its date of expiry.

**Steering Committee**  
**decision on the impact of the coronavirus (COVID-19) on EJTN activities**

- Considering the Coronavirus infection spreading across the EU Member States;
- Following the first cases diagnosed across the EU Institutions and other partner institutions;
- In order to protect the good health and well-being of EJTN Members, EJTN staff, and EJTN training activities' participants, experts, hosts or guests

The EJTN Steering Committee has decided as follows:

1. The Steering Committee endorses the EJTN policy paper on the impact of the coronavirus (COVID-19) on EJTN activities in the updated version of 10<sup>th</sup> March and approves its content as adequate measure for the time being, without limiting the Secretary General's power to further adapt the paper to the evolving situation in close cooperation with the European Commission;
2. The Secretary General is mandated to implement, conditional on the approval of the European Commission, and **effective from Monday 16<sup>th</sup> March 2020 until 30<sup>th</sup> April 2020**, the following measures:
  - a. to suspend all EJTN meetings, face-to-face training activities and related preparatory meetings;
  - b. to apply similar suspension to the EJTN Exchange Programme and any other exchanges, seminars, study visits or meetings with institutional partners;
  - c. to limit the EJTN staff missions only to the essential ones and to suspend all other missions;
  - d. to suspend all planned meetings and visits to the EJTN Headquarter;
  - e. to reimburse all costs already incurred and declared eligible under the EJTN policy on the impact of the coronavirus (COVID-19) on EJTN activities in the updated version of 10<sup>th</sup> March;
  - f. to decide on exceptions to this policy on a discretionary basis, namely but not exclusively in relation to the long-term individual exchanges which shall be maintained if authorised by the hosting institutions;
  - g. to provide further information on possibilities of terminating or, if need be, prolonging this suspension proposal at its date of expiry.
3. All suspended activities, including the EJTN bodies meetings, shall to the widest possible extent be held online by means of video-conferencing, skype, phone, etc. Such online activities shall be held without interpretation. Where online implementation is not feasible, activities shall be postponed wherever possible before full cancellation.



## Policy on the impact of the coronavirus (COVID-19) on EJTN activities

### Update of 10<sup>th</sup> March 2020

The EJTN is permanently assessing the impact of the rapidly evolving COVID-19 situation on its activities and is taking the following preventive measures which apply to all EJTN activities (body meetings, training activities including preparatory meetings) and all persons involved in these activities, hereinafter called participants (delegates to EJTN body meetings, experts, training participants, EJTN staff members). The requests of cancellations will be analysed on case by case basis.

#### 1. Cancellation of activities:

EJTN will cancel activities on duly substantiated and documented request by the host. The cancellation request should come from the hosting institution and include the reason (e.g. general national or institutional approach towards meetings that are not mandatory and can be postponed, closing of access to public spaces). A decision or attestation of the national authority issuing the policy should be added.

#### 2. Individual cancellations – eligibility criteria:

- a. The following category of participants are requested to cancel their participation to EJTN activities: Persons showing symptoms of the Coronavirus;
- b. The following categories of participants are requested to cancel their face-to-face participation to EJTN activities, but stay invited to join the activity by skype et al. videoconference means where possible:
  - i. Persons who have been in contact with or taking care of Coronavirus patients in the last 14 days before the activity;
  - ii. Persons who have been in **high risk areas** within the last 14 days before the activity. This includes travel itineraries through these areas and stopovers at airports in these areas. The following high risk areas are currently declared as such by national authorities:  
**The yellow and red zones in Italy.**
  - iii. Persons advised by their national authorities to reduce the non-essential travels, forbidden to travel or to be in contact with other participants by a duly substantiated and documented decision of the institution of origin.
- c. Participants can individually cancel their face-to-face participation if they can make their necessary arrangements to follow the activity online.

3. Travel arrangements and reimbursement of costs:

- a. Costs for travel arrangements already paid by participants before 4<sup>th</sup> March 2020 will be reimbursed in all the cases mentioned above if the participant or his/her institution of origin certifies that the costs cannot be recovered from other resources (cancellation of flights and hotels, insurance).
- b. New travel arrangements should not be made until further express notice or authorisation by the EJTN secretariat. This applies also to activities already launched.

4. Other individual cancellations:

EJTN believes that these preventive measures are necessary, but sufficient to address the risk of the Coronavirus at the current state. Cancellations of individual participants not falling under the abovementioned categories will therefore only be approved in exceptional cases. Any such request must be sent to the EJTN Secretariat and approved before any costs for travel arrangement can be reimbursed. The general, not substantiated fear of infection or quarantine measures is not considered sufficient reason for such cancellation.

Resources

- [The European coronavirus response](#)
- [EU Agency European Centre for Disease Prevention and Control](#)
- [Sources of updated information on COVID-19 in the EU/EEA and the UK](#)
- [Coronavirus outbreak: current status Belgian health authorities](#)

Brussels, 10<sup>th</sup> March 2020



Judge Markus Brückner

Secretary General of the European Judicial Training Network